



Hyperion 11.1.2.1

This document will guide you through downloading the Hyperion plug-in by processing a query. Following, are instructions on How to Open a Saved Query.

If you have questions please call the **Datamart Help Desk**, 1- 888-367-1622 Option 3/Datamart or send an e-mail to **Datawarehouse@nbc.gov**

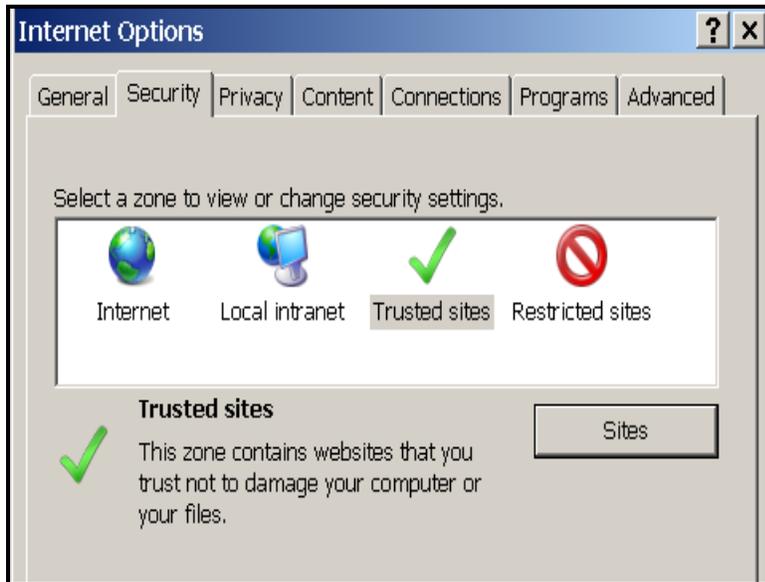
Downloading the Hyperion Plug-in

<u>Important notes</u>	
○	If you do not have Administrative Rights on your computer, you will need to have your local IT administrator log onto your computer prior to logging into Hyperion for the plug-in download.
○	Make sure all Pop-up blockers are turned off.
○	Prompt begins when attempting to process a query

1. Go to your web browser and enter the address <https://dmartportal.nbc.gov> and click **Go**. You may wish to add this page to your “Favorites.”

File Processed	Date Last Updated	PP Grp	Last PP Processed
CASUAL PAY	6/02/11 - 02:42	5	N/A
COMBINED FILE	6/02/11 - 00:32	ALL	N/A
COMBINED FILE HISTORY	5/27/11 - 03:54	ALL	201111
DEBT MGMT	6/01/11 - 05:06	ALL	N/A
FPPS SECURITY	6/01/11 - 22:49	ALL	N/A
LABOR COST	5/27/11 - 00:02	1	201111
LABOR COST	5/26/11 - 03:08	2	201111
LABOR COST	5/26/11 - 03:10	3	201111
LABOR COST	5/27/11 - 00:04	4	201111
TA DATA	5/27/11 - 01:49	1	201111
TA DATA	5/26/11 - 04:47	2	201111

2. Add the Datamart Homepage web address as a trusted site.
 - a) Select *Tools* and *Internet Options*
 - b) Select the *Security* tab at the top
 - c) Click on the green circle labeled ‘*Trusted sites*’, then the button labeled ‘*Sites*’.



Partial Install

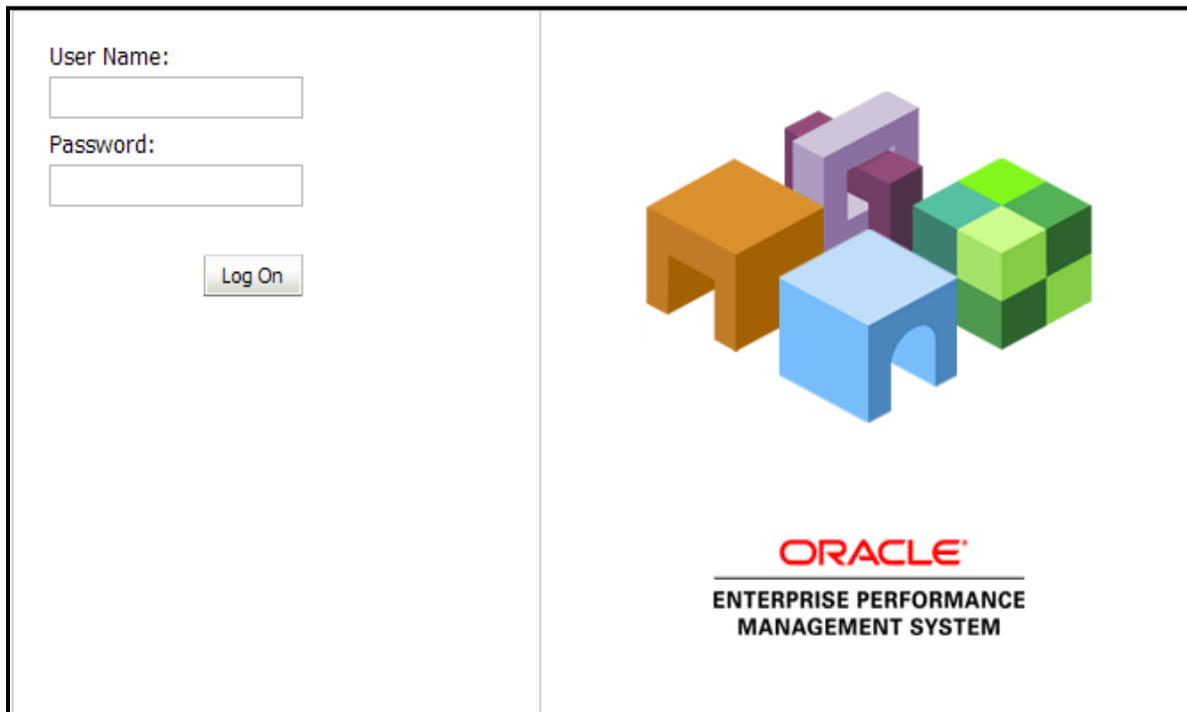
If after you log into Hyperion and it asks: "Save Browse", user has partial install. The following are the steps you will need to take to correct this problem.

1. **Make Datamart URL:** <https://datamart-login.nbc.gov/workspace/index.jsp> a trusted site.
 - Select Tools/Internet Options/Security tab.
 - Click on Trusted Sites, then the button labeled "Sites".
 - Type in Datamart Web Address and click on the "Add" button then "OK".
2. **Clear out partial install**
 - Select Tolls/Internet Options/General tab.
 - Delete Cookies.
 - Delete Files, check box labeled "Delete all offline content".
3. Have Administrator log onto machine to install the plug in.

- d) Type in the Datamart address: <https://datamart-login.nbc.gov/workspace/index.jsp> (this address is where our Hyperion servers reside) and select 'Add'
- e) Click OK and OK again in the Internet Options dialog box.

3. Click on the **Hyperion v11.1.2.1** login link from the **NBC Datamart Portal**.

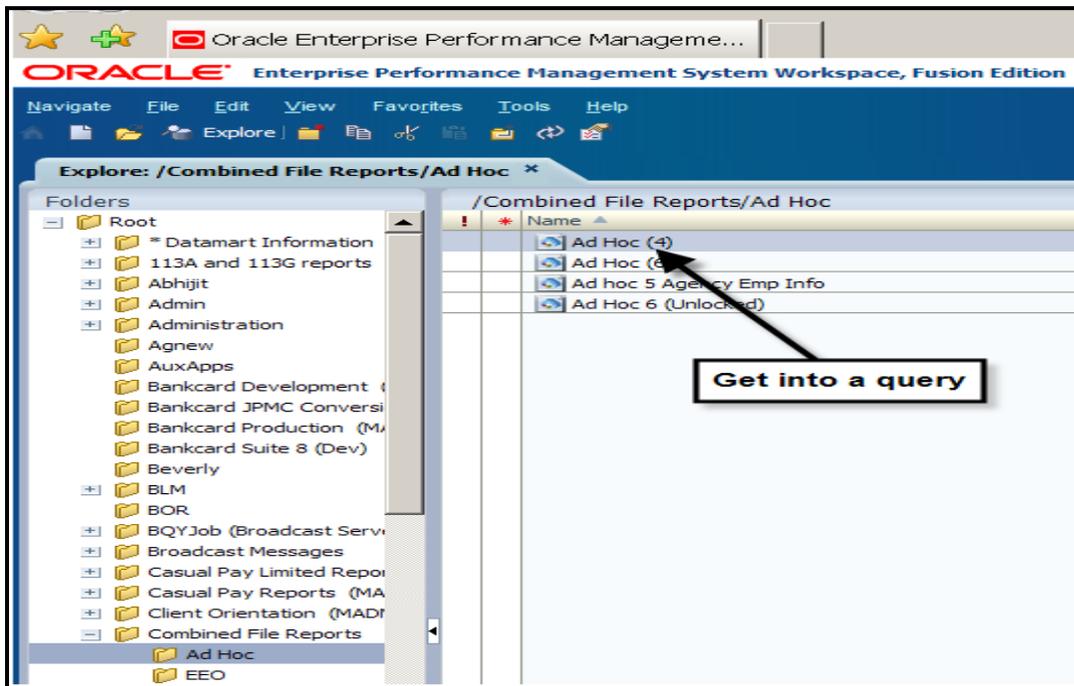
4. Enter your **user ID** and **Password** and click **LOG On** button (or press **Enter**).
 (You may wish to add this page to your "Favorites" if you want to bypass the NBC Datamart portal.)



5. To get to the Datamart catalog queries, click the **Explore** button on the menu bar.

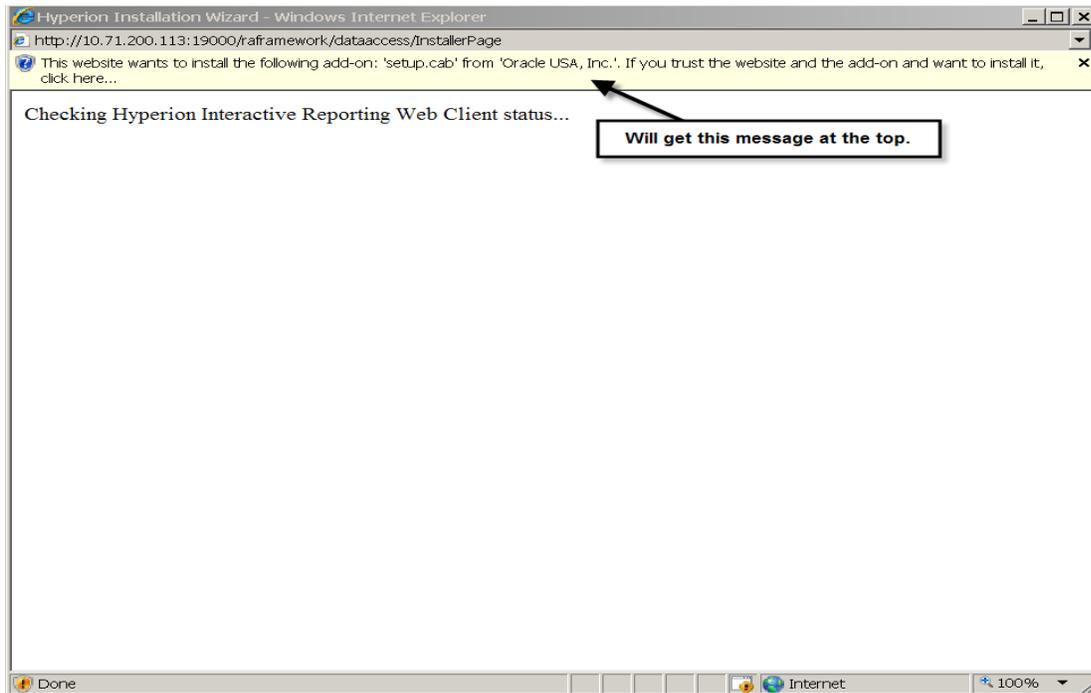


6. Scroll through the Datamart Folders catalog to find a query you wish to process & **double-click** on it.



7. The below steps are for a user who has Windows XP on their computer.

Note: Make sure that you have Administrative Rights to your machine!



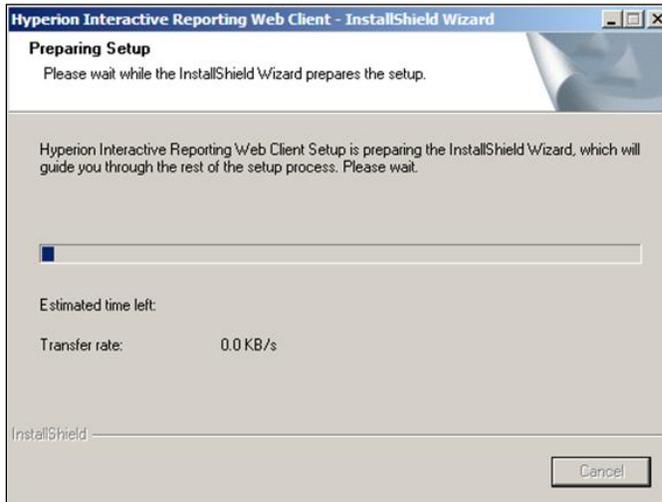
8. Once click in yellow section, select **Install ActiveX Control** from pop-up box.



9. Will get Internet Explorer – Security Warning pop-up box, click the **Install** button.



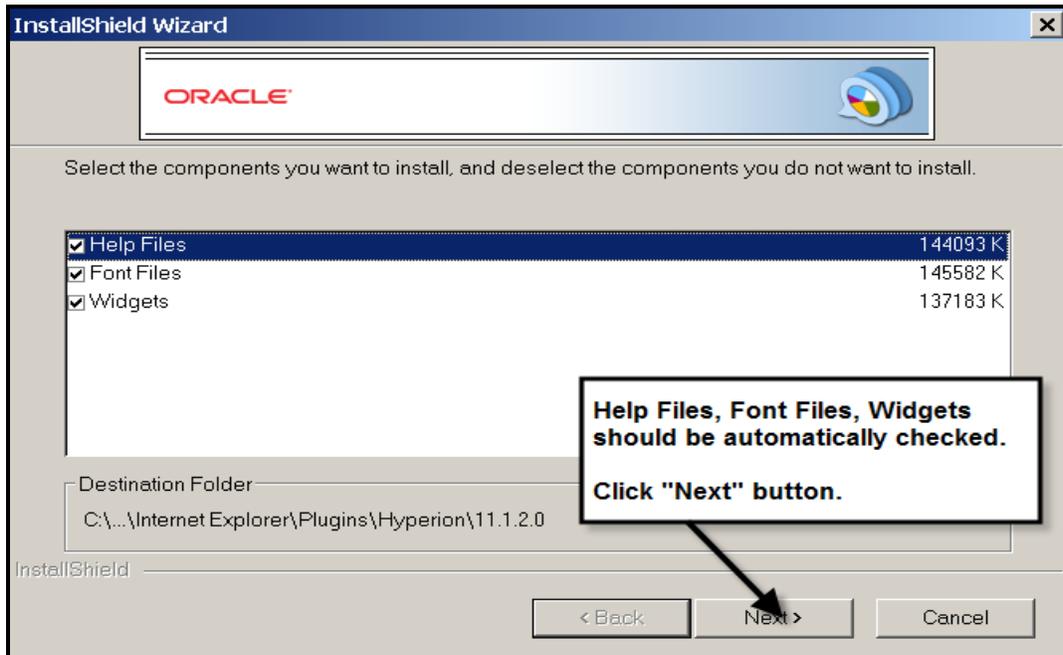
10. For users with **Windows7 & Internet Explorer v8**, instead of seeing steps 7 – 9, will see:



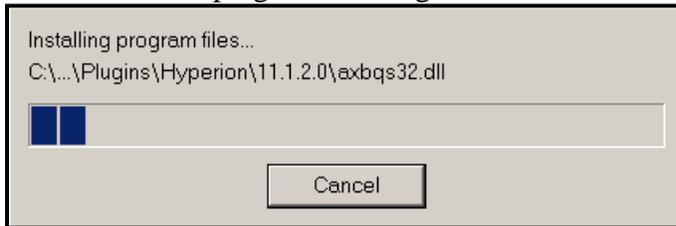
11. Will see the plug-in starting to install.



12. Will see three boxes selected: Help Files, Font Files, & Widgets – leave all three selected and click the **Next** button.



13. Will see the plug-in installing.



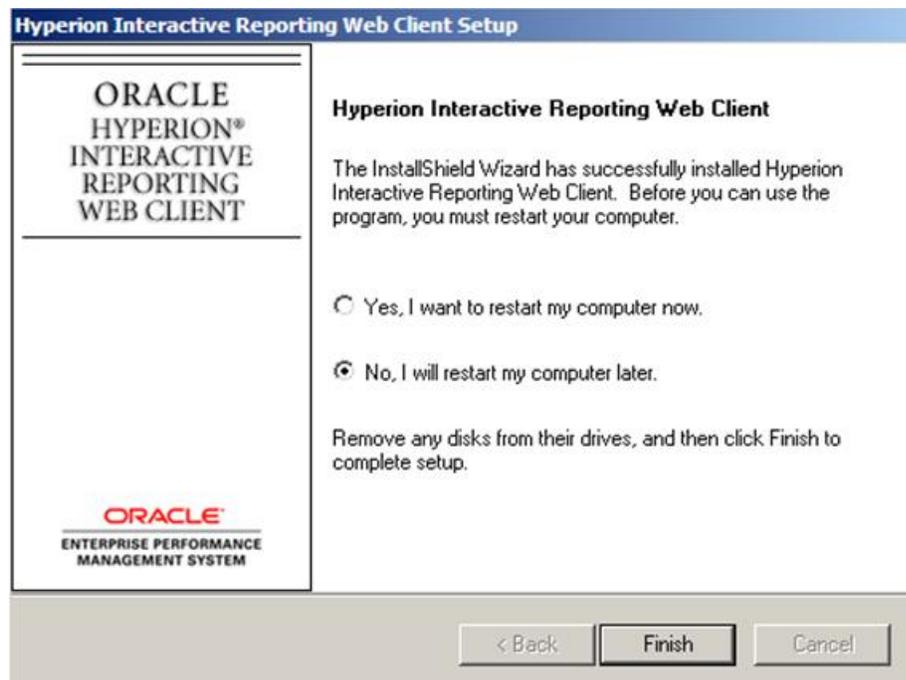
14. When the plug-in has successfully installed, click **OK** button (users with Windows XP)



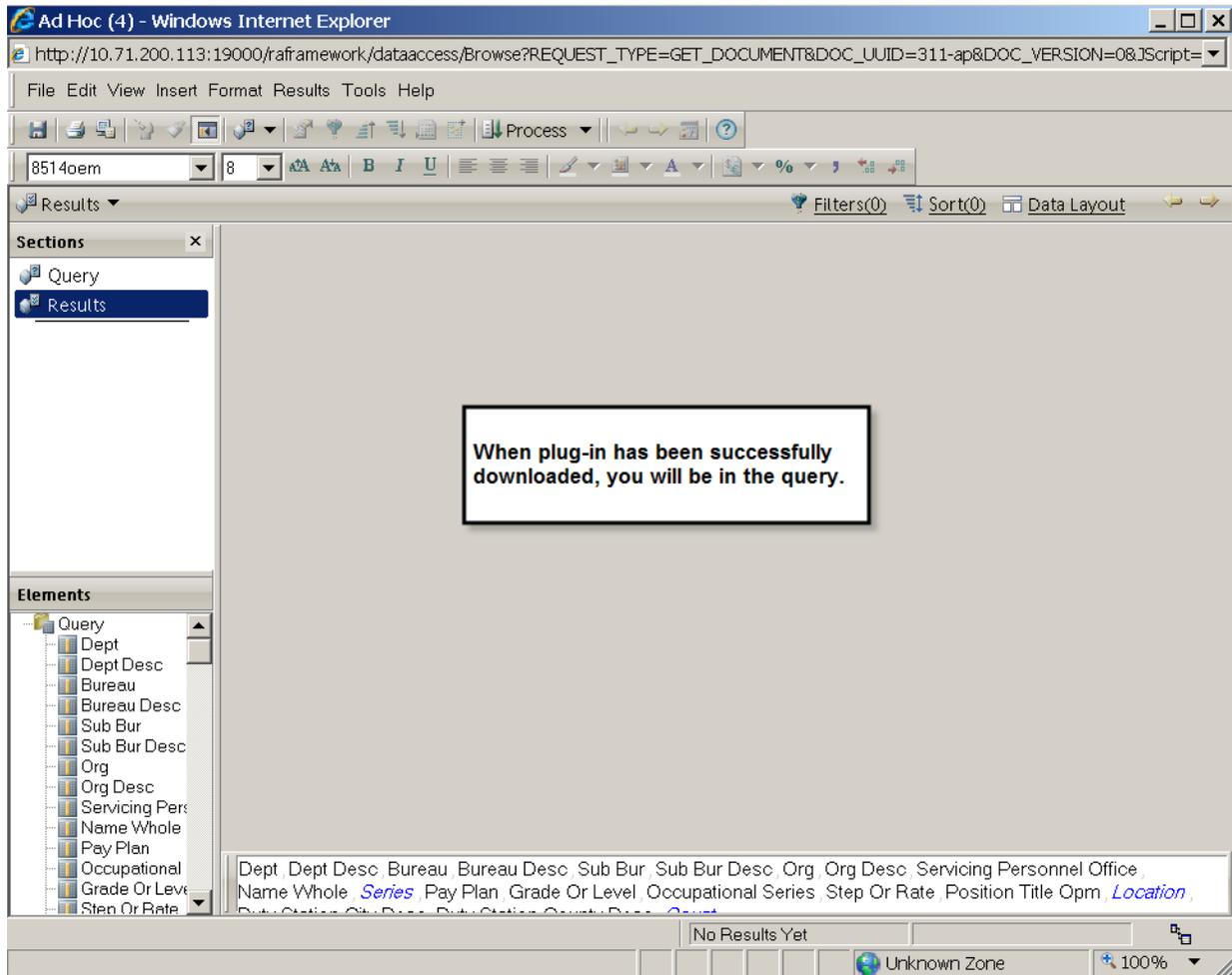
For Windows7, IE8 users, will see:

Suggested selection: “**No, I will restart my computer later.**”

Click the **Finish** button.

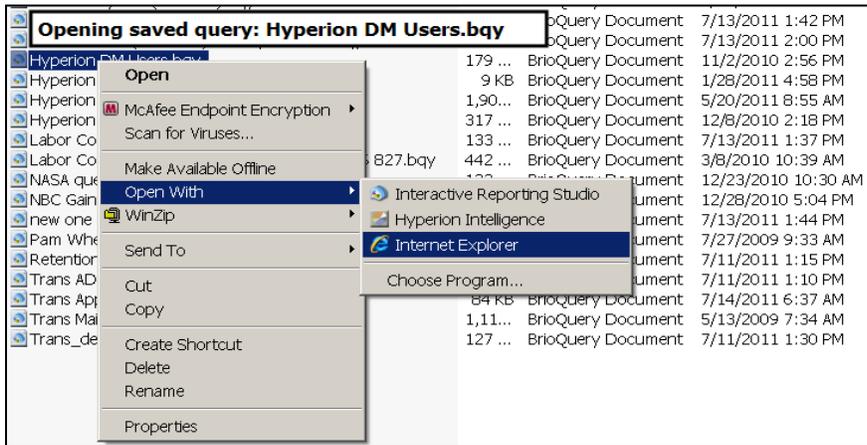


15. You will then be able to process the selected query (will be in it).

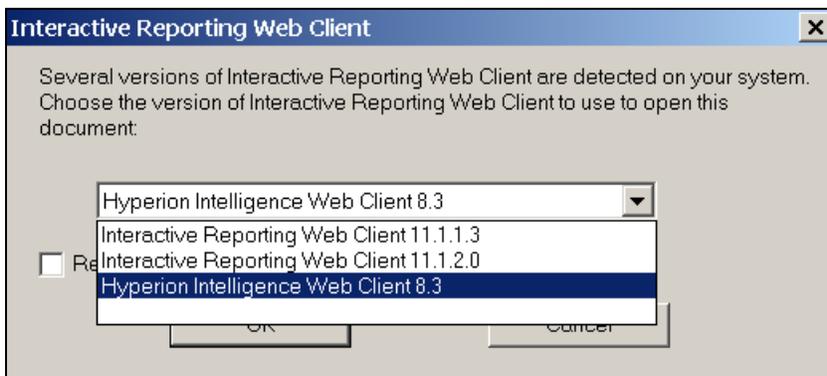


How to Open a Hyperion v8.3 or v11.1.1.3 Saved Query in v11.1.2.1

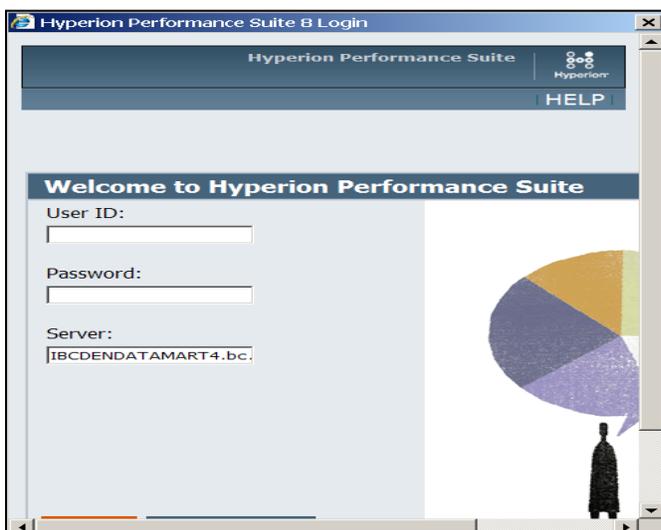
1) Open up saved query in v8.3 or v11.1.1.3



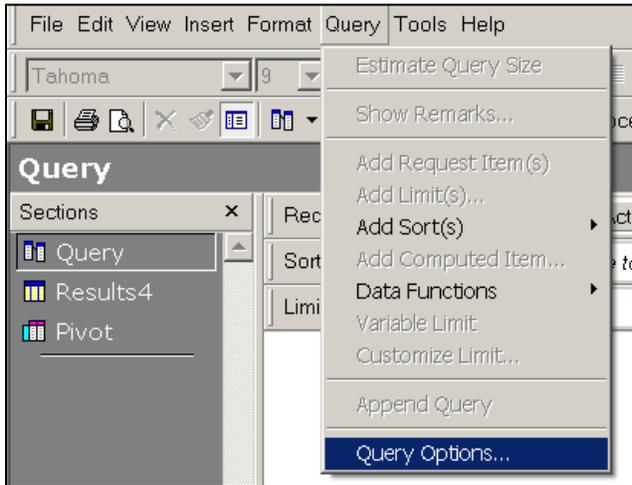
2) Selected from drop down window v8.3 (or v11.1.1.3) & click OK button



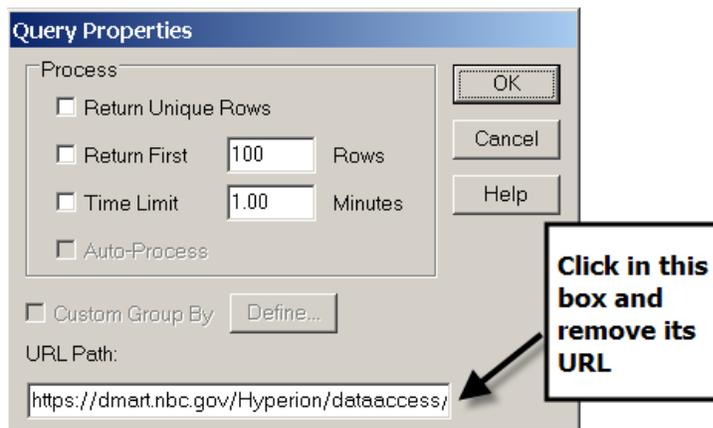
3) Logged into Hyperion v8.3 (or v11.1.1.3)



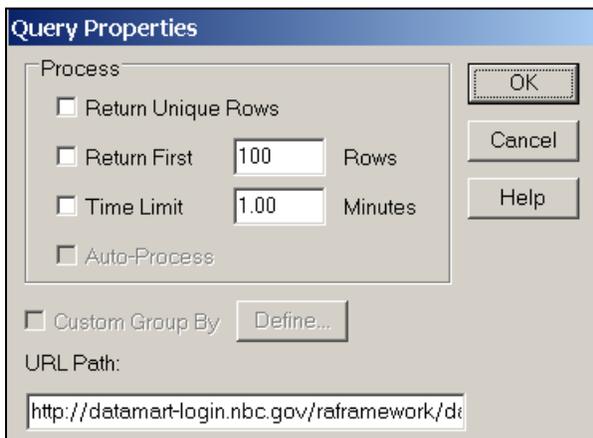
- 4) Once in query, go to Query section & go to Query on menu bar and from drop down box, select: Query Options



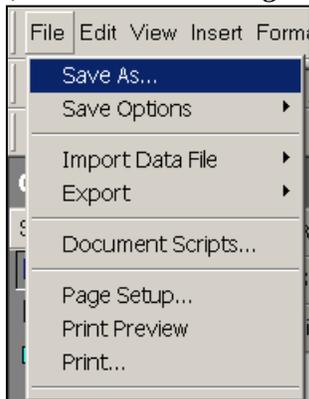
- 5) Click in URL Path box and remove existing URL



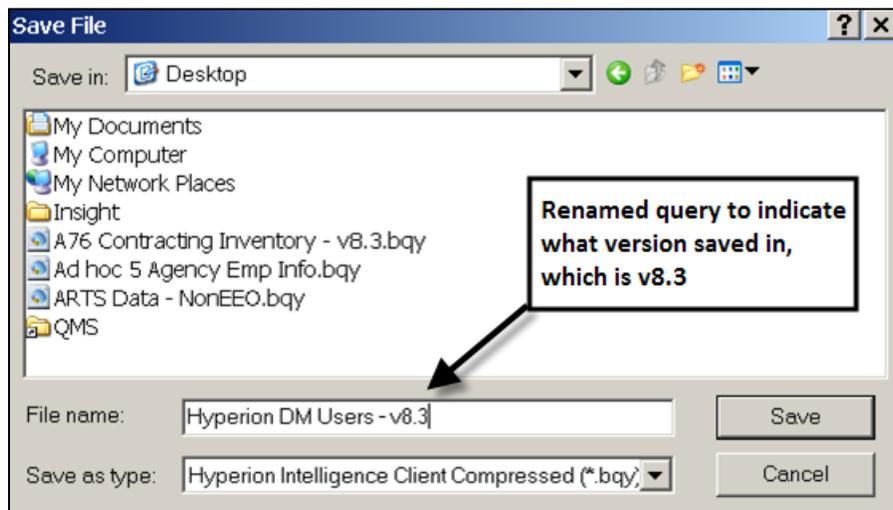
- 6) Replace it with URL: <https://datamart-login.nbc.gov/raframework/dataaccess/Browse?>



- 7) Go up to File on the menu bar and from drop down box, select: Save As
(You will be resaving it in same Hyperion version – either in v8.3 or v11.1.1.3.)



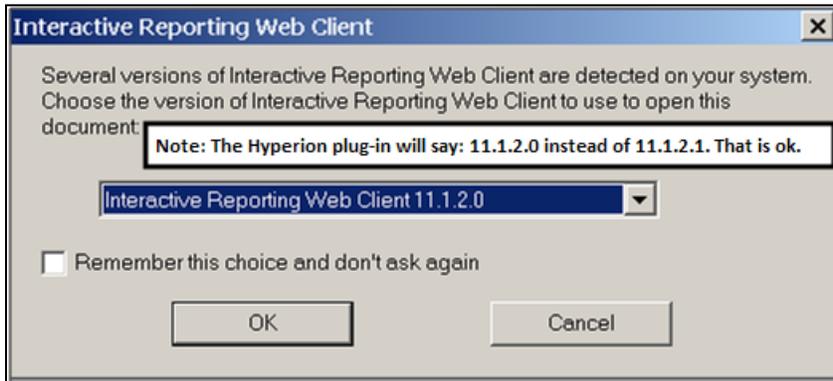
- 8) Selected where to save query and rename it.



- 9) Go to where you saved the query and open it with Internet Explorer



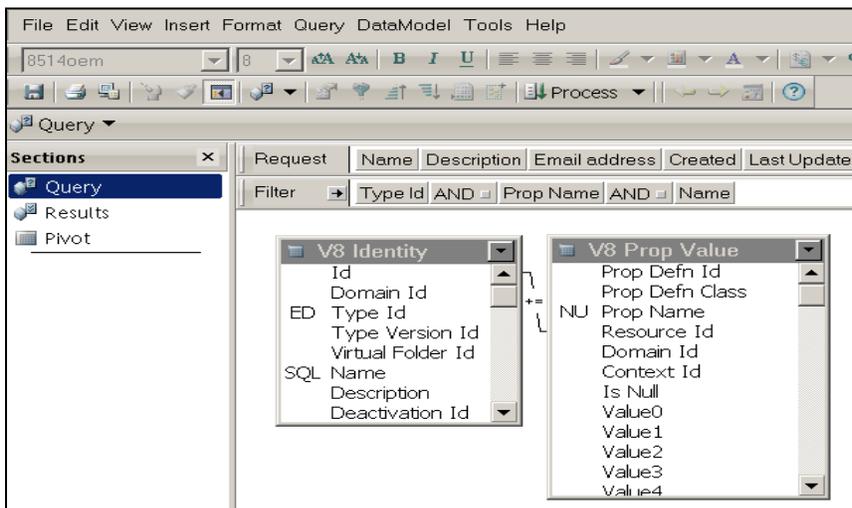
10) From drop down, select to open in Hyperion v11.1.2.0 & click OK button



11) Log into Hyperion v11.1.2.1

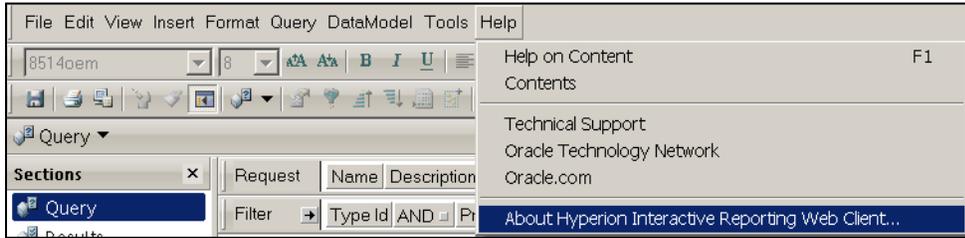


12) Should be able to get into query in v11.1.2.1



13) To ensure you are in the correct Hyperion version:

- **Go up to Help on the menu bar**
- **From its drop down window, select: About Hyperion Interactive Reporting Web Client...**



14) Here is where you will see the Hyperion version your saved query opened up in.

