



Human Capital Information Environment (HCIE) Highlights

Highlights

News and information on HCIE developments, associated systems, and recognition

Volume 4, Number 4, Special Edition 2010

Did You Know?

Human Resources Portal Homepage

There were concerns about personal information being displayed upon logging in to the portal. We heard you. The new design has a dedicated homepage that does not contain any private information.

Simplified Login

The Human Resources Portal uses Simplified Login authentication, so there is no need to log in or log out. Remember to follow good security practices and always hit *Ctrl-Alt-Del* and lock your workstation before you walk away. This should be done at all times to protect sensitive information on your computer.

Password Manager

Are you an avid user of this tool? If so, don't fret, all your existing usernames and passwords have been brought over from the old Portal to the new Human Resources Portal.

Navigation

No more flyouts! The navigation in the Human Resources Portal is easy to use. The top tabs will take you to the landing page of each category—without using flyouts or expanded navigation lists. Also, the top and left tabs will be highlighted when you are in a category, so there will be no confusion about where you are in the Portal.

HR Portal Program Managers

For information regarding the Human Resources Portal, contact Gregg Phelps at: gregg.phelps@nasa.gov or Patricia Strother at: patricia.a.strother@nasa.gov.

Human Resources Portal is Live!

It's *live!* The new Human Resources Portal was just launched and is ready for you to use. The Human Resources Portal has tools for employees to manage their careers and tools for supervisors to manage their organizations. The new Portal replaces the existing Workforce Service Portal or HCIE Portal, as you may have known it. It has been updated with suggestions by you, such as a new look and feel, easier navigation, better organization of content, and much more.

Here are some key improvements in the Human Resources Portal:

The Employees landing page contains more personal information, including your performance information and history, personnel actions and history, performance awards and history, Social Security and Medicare information, and a link to eOPF so you can access your personnel files. Don't worry, you still have the convenience of finding your pay and leave information, competencies, and job information in the Portal, too.

The Supervisors and Leaders landing page contains a wealth of information for managing your organization with an intuitive and user-friendly interface. To help you effectively manage your civil service workforce, you can now generate a one-page profile of your organization that contains over 20 human resources indicators, such as gains and losses, service and retirements, and time and attendance. Also, get invaluable information about your role and responsibilities in evaluating, developing, and rewarding your employees.

Check out the Human Resources Portal today to see all that it offers. For more information on the Human Resources Portal, contact Gregg Phelps at gregg.phelps@nasa.gov.

Where Did My Information Go?

A Crosswalk from the Old Portal to the New Human Resources Portal

	Old HCIE Portal	NEW Human Resources Portal	Helpful Hints
Name	Workforce Services Portal	Human Resources Portal	No login screen
Web address	https://hcie.nasa.gov	https://hr.nasa.gov	Change your bookmark to the new address
Employee Information	My Information and Employee Information	Employees – Integrated policy and procedural information included in Jobs, eOPF, performance history, and personnel action history	No longer on the home page, but remember to lock your workstation (<i>Ctrl-Alt-Del</i>) when you step away
Supervisor Information	My Organization and Supervisors and Leaders	Supervisors and Leaders –Reduced irrelevant information	One-stop shopping for your management needs
Collaboration Communities	My Communities	My Workspace	All files and current community members transferred
HR Information	HC Policies & Programs	Human Resources	More intuitive for locating HR policies

HCIE Dashboards

If you have never looked at the HCIE Dashboards, now is a great time to check them out. If you have used them in the past, reacquaint yourself because the new Human Resources Portal has made them easier to access, more user-friendly, and faster. The dashboards provide HCM data at your fingertips, with just a few clicks of the mouse.

The HCIE Dashboard serves as a great resource for decision makers seeking to incorporate Human Capital data into business decisions. The dashboards provide data on various Human Capital elements that can provide a quick view of the health of an organization and HCM trends. Go to the Dashboards and Reports tab on the Human Resources Portal to see how they can help you make better decisions today. For more information on the dashboards, contact Samichie Thomas at samichie.k.thomas@nasa.gov.

Custom Pages

Did you customize a page in the old Portal with your favorite portlets? You can do the same thing in the new Human Resources Portal, however your customized pages in the old Portal will not be brought over to the new Portal.

The technical team updated many of the portlets and deleted ones that were not being used, so unfortunately converting the custom pages would have resulted in a lot of errors. Just go to the My Custom Pages tab and follow the instructions to create a page that contains all your favorite portlets. For more information, contact Human Resources Portal Support at NASA-HCIE-SUPPORT-TEAM@mail.nasa.gov

Comments from Candy

I am very excited to announce that the Human Resources Portal is live. I know I've mentioned the launch of the Human Resources Portal in the last couple of newsletters, but now it is finally here and ready for you to use. My team and I worked extremely hard over the last year analyzing your feedback to create a portal tailored to your needs. The new Human Resources Portal is better organized and has more user-friendly navigation, so you can find the information you are looking for quickly. All your personal information is still available on the Portal, but we added a dedicated homepage to make your personal information more private. We also took this opportunity to refresh the design of this HCIE Highlights newsletter to be consistent with the new portal.

This was a significant effort that involved a lot of teams working together. I am extremely grateful to our partners at JSC and KSC, the NEACC in Huntsville, and our contractor support by LMI. These teams were involved in every aspect of this system from the initial design, development, and testing, to delivering the final product. I applaud them for all their hard work and effort they put into making this new Portal a success.

I encourage you to go out there and explore the new site. I think you will find the new Human Resources Portal to be an essential tool for everyday use here at NASA. I look forward to hearing what you think about the new Portal; please e-mail your comments and any other feedback to me at hcie-feedback@lists.nasa.gov.

Candy

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