

## TALX – The Work Number

### What is TALX?

- Provides automated employment and income verifications
- Fast, secure service that you can use when applying for:
  - mortgage or loan
  - reference checking
  - leasing an apartment
  - anything where proof of employment or income is needed
- Automated, rapid employment verification
- 24 hours a day, 7 days a week.

### How Do I use The Work Number for employment or income verification?

- **For proof of employment:**
  - Provide the office needing proof your Social Security Number and NASA's employer code: 11338
  - Request that the verifier contact *The Work Number* at [www.theworknumber.com/Verifiers/](http://www.theworknumber.com/Verifiers/), or call 1-800-367-2884
- **For proof of employment and income:**
  - Contact The Work Number at: [www.theworknumber.com/Employees/](http://www.theworknumber.com/Employees/), or call 1-800-367-5690
  - Select "To Obtain a Salary Key" and write down the number
  - Enter the following information:
    - NASA's Employer Code 11338
    - Your Social Security Number
    - Your PIN (the last 4 numbers of your SSN and the full 4 digit year you were born. (*IMPORTANT: DO NOT GIVE THE VERIFIER YOUR PIN*))
  - Provide the following information to the office needing proof of your employment and income:
    - Your SSN
    - NASA's Employer Code: 11338
    - The Salary Key you created in step 2
    - Request that the verifier contact The Work Number at: [www.theworknumber.com/Verifiers/](http://www.theworknumber.com/Verifiers/), or call 1-800-367-5690

### If you need assistance, contact:

***The Work Number***

**Client Service Center**

**Monday-Friday: 8:00 a.m. to 9:00 p.m. (EST)**

**1-800-424-996-7566 or 1-800-424-0253 (TDD-Deaf)**